



Final Assessment Regulations

Contact

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European Credit Transfer System

The study achievements are assessed according to the European Credit Transfer System (ECTS). ECTS credits are awarded for successfully completed courses. They are awarded in whole numbers. One ECTS credit corresponds to a workload of 30 hours.

To be awarded ECTS credits, both of the following criteria must be met:

- The participant attends the course either on-site or online and actively participates in the course.
- The participant completes and passes the final assessment.

At university level, depending on the scope of the executive education course, different qualifications can be awarded to participants:

- Certificate of Advanced Studies: at least 10 ECTS credits
- Diploma of Advanced Studies: at least 30 ECTS credits
- Master of Advanced Studies: at least 60 ECTS credits

Final Assessment

A course is considered passed if the corresponding final assessment has been successfully completed. A final assessment may include:

- An oral or written exam on the content of a course
- A presentation within a course
- A written assignment within a course
- A case study

To have a course credited towards a Master of Advanced Studies (MAS), a Diploma of Advanced Studies (DAS), or a Certificate of Advanced Studies (CAS), the final assessment of the respective course must be passed.

If the final assessment is conducted as group work, a list of authors must be submitted. If a group member has neither properly deregistered nor participated in the group work, this can be indicated by the other group members in the list of authors. In this case, the program management will consult with the respective member.

Participants who receive the result "not passed" or a grade below 4, have the opportunity to retake the final assessment within two months of notification. In this case, the program management will contact the participant.



Final Assessment Evaluation

Final assessments are typically graded. Ungraded final assessments are evaluated as "passed" or "not passed."

Grading of final assessments is done on a scale from 1 to 6, where 6 represents the highest and 1 the lowest performance. Only half grades are allowed. Grades below 4 indicate insufficient performance.

Confirmation of Participation

Confirmation of participation includes the following key information:

- Name of the participant
- Information regarding the passed final assessment
- Course duration and indication of the total workload in terms of ECTS credits. This is an average consideration.
- Brief description of the course content
- If the course qualifies as an SAQ recertification measure, the respective code will be listed.

Prevention, Termination, Unexcused Absence

If a compelling, unforeseeable, and unavoidable situation prevents the participation in the final assessment before it begins, this must be communicated to the program management.

If such a situation arises immediately before or during the participation in the final assessment, it must be reported to the program management or the person responsible for the final assessment.

In all cases, a written request for withdrawal must be submitted to the program management by email no later than five working days after the final assessment date, along with the relevant evidence (e.g., medical certificate).

If a participant is absent from a final assessment without notification or submits a request late, the final assessment will be considered as not passed.

Unethical Behavior

Fraudulent acts or dishonesty are considered as unethical behavior. This includes, in particular, bringing or using unauthorized aids, unauthorized communication with third parties, as well as submitting a plagiarized assessment, i.e. not independently authored.

If unethical behavior is detected, the final assessment will be considered as not passed, and any previously issued certificate will be declared invalid. In severe cases, the program management reserves the right to initiate a University of Zurich disciplinary procedure.

The complete regulations regarding the executive education programs CAS, DAS, and MAS in the field of Finance and Sustainable Finance at the Faculty of Business, Economics, and Informatics of the University of Zurich can be viewed under the following link: <https://www.weiterbildung.uzh.ch/de/rechtliches/wwf.html>.